

SCHOLARSHIP APPLICATION
Tampa Bay Area Chapter Members Only

2011 Calendar Year – Points Earned

Member Name: _____ Agency: _____

Phone #: _____ Fax #: _____ E-mail: _____

Effective period: _____ 01/01/11 THROUGH 12/31/11 _____

Attendance at luncheons	Quantity	Points earned
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Business Lunch Meetings (5 points per meeting)		
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Luncheons for 2011 are as follows:

01/28/11

06/10/11

09/16/11

12/09/11

Officer/Board Of Directors

Officer (330 points)		
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Committee Chair (175 points)		
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Co-Chair (50 points)		
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Reverse Trade Show Participation

Reverse Trade Show Chair (200 points)		
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Co-Chair or Committee Chair (100 points)		
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Committee Member (25 points)		
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Representative, Entity Table (25 points)		
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Vendor Sales (10 points per participant)		
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Sponsorship: Platinum, Gold, Silver or Diamond (50 points)		
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Sponsorship: Bronze or In-Kind (25 points)		
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Sponsorship: Special Mention (10 points)		
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Golf Tournament Participation

Committee Chair (100 points)		
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Co-Chair (50 points)		
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Committee Member (25 points)		
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Work the day of Tournament (25 points)		
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Hole Sponsors (20 points for each sponsor)		
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Foursome Sales (20 points per foursome)		
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Single golfers (5 points per golfer)		
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Trade Show Participation

Trade Show Chair (200 points)		
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Co-Chair or Committee Chair (100 points)		
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Committee Member (25 points)		
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Booth Sales (20 points per booth)		
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Sponsorship: Platinum, Gold, Silver or Diamond (50 points)		
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Sponsorship: Bronze or In-Kind (25 points)		
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Sponsorship: Special Mention (10 points)		
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Training

Assisting with Chapter Seminars (10 points) _____

Procurement Articles Published

Educational & Training (25 points) _____

Other Types of Articles (10 points) _____

Other Events/Special Committees

Points and events are to be approved by Board or President

Please list event or special committee _____

Current Certifications:

CPPO (20 points) _____

CPPB (20 points) _____

CPM (20 points) _____

CPCM (20 points) _____

State Of Florida Certifications:

FCPA (10 points) _____

FCPM (10 points) _____

FCCM (10 points) _____

FCCN (10 points) _____

Bonus Points for multiple certifications (2 or more)

(additional 10 points) _____

Total Points Accumulated for 2011 _____

Total Points rolled- over from 2010 _____

NOTE: 2010 rolled-over Points MUST BE USED

Grand Total _____

Do you want to roll-over your 2011 points be used with your 2012 points: _____

NOTE: This will only be 2011 points, not the above grand total

Award Selection: _____

Submit this application to the current Chapter President, along with substantiation of points earned.

Will your entity be paying for any portion, if you are awarded a scholarship? _____

If so, how much \$ _____

SIGNATURE: _____ DATE: _____

APPLICATION MUST BE RECEIVED BY THE CHAPTER PRESIDENT BY JANUARY 27, 2012.
APPLICATIONS MUST BE SUBMITTED ANNUALLY TO MAINTAIN POINTS STATUS.

AWARDS SELECTION:

NIGP NATIONAL FORUM – 450 Points Required
*Full Conference Registration Fee (150 pts.) ***Lodging Fee (180 pts.) ***Travel Fee (120 pts.)

NIGP NATIONAL FORUM – Conference Only – 425 Points Required
Conference Only - No meals included. See NIGP website for meals/events that are excluded. Registration Fee (125 pts.) *Lodging Fee (180 pts.) ***Travel Fee (120 pts.)

FAPPO Conference – 400 Points Required
Registration Fee (140 pts.) Equal to Early Bird Reg. ***Lodging Fee (160 pts.) Travel Fee (100 pts.) <i>Travel reimbursement will be paid by using the following formula (Round trip miles X current Florida Statute 112.061 Gov't Std mileage rate) and shall be equal to Mileage paid from Entity's Purchasing Dept. to conference. Member may use a substitute travel method: airfare, train, but is responsible for all costs & fees associated with their selection. At the next Board meeting after the event, provide proof of attendance, proof of payment and a copy of the driving directions (Yahoo Mapquest is recommended) as these will be required for reimbursement.</i>

SEMINAR – FAPPO/NIGP/STATE - Seminar/Lodging/Travel 400 Points Required
Seminar Registration Fee (140 pts.) Not to exceed \$530.00 ***Lodging Fee (160 pts.) (Must be 50 miles from entity) Travel Fee (100 pts.) <i>Travel reimbursement will be paid by using the following formula (Round trip miles X current Florida Statute 112.061 Gov't Std mileage rate) and shall be equal to Mileage paid from Entity's Purchasing Dept. to conference. Member may use a substitute travel method: airfare, train, but is responsible for all costs & fees associated with their selection. At the next Board meeting after the event, provide proof of attendance, proof of payment and a copy of the driving directions (Yahoo Mapquest is recommended) as these will be required for reimbursement.</i> Seminars to include: LEAP Services, FAPPO, State/DMS and CPPO/CPPB Reviews

SEMINAR - **FAPPO/NIGP/STATE - Seminar Only - 140 Points Required
Seminar Registration Fee, not to exceed \$300.00 Seminars to include: LEAP Series, FAPPO, State /DMS and CPPO/CPPB Review Classes

Webinar – NIGP – 75 Points Required
Webinar Fee, not to exceed \$75.00

* **FULL** Conference Registration includes attendance to all education, networking sessions, **meal functions, lodging (nights TBD by Board) and airfare and shuttle service in Forum city.** A total of 450 points are required for a full conference scholarship.

** **Conference Only** Registration **DOES NOT** include any **meal functions (which include the social event and banquet)** except the Exhibit Hall lunch during the Trade Show. Tampa Bay Area members would be responsible for purchasing their own tickets to individual meal functions at an additional cost through NIGP.

***Travel fee (airfare) to include: up to 2 pieces of luggage; shuttle to & from Host hotel(s) in Forum City.

*****Substitutions:** In lieu of Host Hotel, other lodging may be selected; nightly rate **cannot** exceed that of Host Hotel(s).

Recipient may select other transportation over flying, rate **cannot** exceed average airfare from Tampa to host city.

NOTE – SCHOLARSHIP POINTS CAN ONLY BE USED FOR ONE EVENT OR SEMINAR PER YEAR. However, points may be accrued and accumulated for a two year period to attend one event.

Scholarship Points Policies and Procedures

Submit this application to the current Chapter President, along with substantiation of points earned by the deadline for that calendar year.

Awards are contingent upon the availability of funds and are subject to approval by the Board. Scholarship awards may be based on a random drawing of those who have exceeded a minimum of 400 points, or as otherwise deemed appropriate by the Board. The value of the scholarships is based on the most current approximation of costs, and is subject to change based on actual costs.

Scholarships or points **may not** be transferred, exchanged, postponed (unless roll-over was requested) or otherwise disposed of without prior approval of the Board. Any fees paid or advanced shall be returned in the event the member is unable to attend.

Scholarship points may be earned over a two-year period and combined to attend **one** event/seminar, (i.e. points earned in 2010 may be combined with points earned in 2011 and used during 2012). Points **may not** be combined to attend more than one event or seminar in a calendar year. Individual must be a current paid Tampa Bay Area Chapter Member during the two (2) year period in order to receive/redeem scholarship points.

Scholarship points may be used for: NIGP classes; reviews; test application fees; State of Florida's training and certification program for Florida public purchasing professionals; or to attend the NIGP National Forum or FAPPO State Purchasing Conference.

Seminars/FAPPO Conference - An official registration form must accompany a check request submitted to the Vice President of TBA/NIGP. Please allow six (6) weeks to process the check request. Reimbursement to a scholarship recipient can also be made upon proof of payment and attendance at an official NIGP event. A copy of the certificate or a copy of the daily sign in sheet(s) received by attending the class, test or conference must also be forwarded to the Vice President as proof of attendance. Failure to provide proof of attendance will require reimbursement by the Member back to the Chapter.

Any difference in the amount of the scholarship versus the cost of the class, test or conference shall be the responsibility of the member (if the cost is greater.) If the cost of the class, test or conference is less than the scholarship amount or if your entity pays any portion, that amount will be returned to the TBA/NIGP treasurer. Failure to return money may result in no future scholarship award. Members are welcome to bring along their spouse, family, or friends, however any additional charges incurred are the responsibility of the member.

NIGP Forum – Member will submit a registration form to the Chapter Treasurer upon request. The Chapter will submit all registrations along with a check to NIGP. Registrations for Hotel/Airline/ Shuttle Services are the responsibility of the individual member. The Chapter will reimburse chapter member for airfare (coach fare) upon receipt of an invoice/credit card statement. However, if travel and/or attendance are not completed, chapter member will be responsible for reimbursement of fees paid by the chapter. After completion of Forum attendance, member will submit invoice/statement for hotel and/or shuttle expenses, reimbursement checks will be issued at the next scheduled Board meeting. Chapter reimbursement will be for five (5) nights of hotel accommodations, unless otherwise approved by the Board.

Additional criteria may be developed for future evaluation.