

Scholarship Points Policies and Procedures

Submit this application to the Chapter President, along with substantiation of points earned.

Scholarship awards may be based on a random drawing of those who have exceeded a minimum of 400 points, or as otherwise deemed appropriate by the Board. Awards are contingent upon the availability of funds and are subject to approval by the Board. The value of the scholarships is based on the most current approximation of costs, and is subject to change based on actual costs.

Scholarships may not be transferred, exchanged, postponed or otherwise disposed of without prior approval of the Board. Any fees paid or advanced shall be returned in the event the grantee is unable to attend.

Additional criteria may be developed for future evaluation.

Scholarship points may be earned over a 2 year period and combined to attend an event/seminar, (i.e. points earned in 2009 may be combined with points earned in 2010 and used during 2011). Points may **not** be combined to attend more than one event or seminar. Individual must be a current paid Tampa Bay Area chapter member during the two (2) year period in order to receive/redeem scholarship points.

Scholarship points may be used for: NIGP classes; reviews; test application fees; State of Florida's training and certification program for Florida public purchasing professionals; or to attend the NIGP National Forum or FAPPO State Purchasing Conference.

An official registration form must accompany a check request submitted to the Vice President of TBA/NIGP. Please allow six (6) weeks to process the check request. Reimbursement to a scholarship recipient can also be made upon proof of payment and attendance at an official NIGP event. A copy of the certificate received by attending the class, test or conference must also be forwarded to the Vice President as proof of attendance. Failure to provide proof of attendance will require reimbursement by the Member to the Chapter. Failure to reimburse will result in the Member being ineligible for future scholarships.

Any difference in the amount of the scholarship versus the cost of the class, test or conference shall be the responsibility of the member if the cost is greater. If the cost of the class, test or conference is less than the scholarship amount, that amount will be returned to the TBA/NIGP treasurer.